

Dear Parents,

**Arrangements for Blue Tree Before/After School Child Care
& Independent Child Minders**

I am writing to advise you of an agreement the school has in place with independent child minders and a couple of changes to how the school's childcare will operate in September.

Independent Child Minders

Child minders are permitted to use the school entrance and choose the drop-off and pick-up time that best meets the needs of their children. Thank you to all the child minders who have supported the school in arriving at this decision.

Cooked Evening Meal

Firstly, we will no longer be providing a cooked meal to the children after school. If appropriate, could you please send your child to Blue Tree with either a substantial snack or a packed evening meal. We will provide all children with a snack and as many drinks as they would like, but we are no longer able to provide cooked food.

This change has been introduced to improve the quality of supervision and support with personal hygiene our pupils will require when the school reopens. We also wish to avoid price increases - we haven't increased our charges since we opened Blue Tree three years ago. Furthermore, we believe that most children do have another meal with their family when they go home.

Capping of Numbers and Pre Booking

Numbers are strictly capped at 30 pupils and all children must be pre-booked and pre-paid. We have been very flexible in the past; we can no longer 'help out' at very short notice like we have done. Please use the **School Gateway** to pre-book well in advance, so that you know how you are going to balance your work and child care commitments.

Using ICT Suite for Additional Space

At times staff may decide to take a group of pupils to the ICT Suite to either play games or use the computers. The drop-off and pick-up point will always be the Blue Tree mobile. This flexible use of space will help to reduce overall group size at busy times.

Thank you

Thank you for your support! Blue Tree has been a huge success; we now employ 5 members of staff and remain proudly committed to our not for profit approach. We look forward to providing many more years of service to our children and their families.

Our best wishes

Rob Litten

Executive Headteacher