



# Park Lane Primary & Nursery School

Executive Head: Rob Litten

Deputy Executive Head: Rachel Bains

Friday 20<sup>th</sup> March 2020

Dear Parents and Carers,

**This is information for parents and children who will be attending school from Monday 23<sup>rd</sup> March**

We are writing to you to give you a clearer idea of what will be happening at school next week.

- The school will be open as usual 8.50am – 3.15pm.
- Blue Tree childcare will be open as usual.
- We have made the decision that children are to wear school uniform and to bring their PE kit to school.
- We will be teaching the national curriculum, as this is their curriculum entitlement and we have planned and resourced this already.
- At this moment in time the arrangements for lunchtime will be as normal – children are to bring in a packed lunch or order a school meal when they register in the morning. Please be aware that due to food supplies, the menu may vary slightly from the normal menu. Jacket potato will still be a daily option.
- Children who will be educated at home, as well as those in school will still receive weekly spellings.
- We have suspended the weekly homework.

## Health and safety of children in school

Children will be taught in small groups, sat on their own and they will have one desk each. As we have fewer children, regular handwashing and heightened personal hygiene routines will be encouraged more than usual. Also, there will be enhanced levels of cleaning by our site team. Children will be encouraged to respect each other's personal space and to avoid physical contact. We are keen to maintain a strong sense of normality at school; therefore, we will be delivering a structured and organised school day. Given the circumstances we have found ourselves in, staff will be delivering a curriculum that is going to be as fun, creative and engaging as possible. We want to put your children's emotional wellbeing first.

## Children with EHCPs/ additional needs

At this moment in time, we are planning to ensure that all children with EHCPs and additional needs will have the 1:1 teaching assistant support which they are entitled to. This will be coordinated by the school's SENCO in the usual way.

## Safeguarding Concerns

The school will ensure that there is always a designated safeguarding lead on site who will be able to respond to any concerns you may have for a child's welfare either at school or within the community. If you feel that a child is at immediate risk or in danger you should dial 999.

As you can imagine these are unprecedented times for schools. We'd like to thank you in advance for your patience and understanding. Please be reassured that all school staff will do what they can to keep the school open, so that key workers are able to perform their critical role.

Yours sincerely,

Rob Litten  
Executive Head

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